

EDI Mandate Meeting 7/19/2011

- Q. Anyway to cross reference VWC Open files with Trading Partners (TP) open files?
- A. The VWC can provide you with a report showing all open awards but it is limited to open award with indemnity payments. The request should be sent to EDI Support and we will work with our IS staff to gather the information you need. If you wish to request this information, please provide a list of all the insurance carriers you represent because that is how we would pull the claim information from our system.
- Q. Have we set a date for EDI Catch-up completion?
- A. No, we have not set a date as of yet. As long as you are communicating with us and we know you are working on getting your claims caught up, we will be happy to work with you. We also understand that some claims may not be active on 7/2/2012 but may become active at a later date which would mean the catch-up process may continue in the future.
- Q. How do we handle claims that employers paid for a period of time & then CA began paying?
- A. On the UR you should use the appropriate employer paid benefit code (250, 270, etc) and then provide us with the first day the benefit was paid, the last day it was paid, the total week and days it was paid and the total paid to date. To calculate the total paid to date, you should multiply the weeks and days by the compensation rate due.
- Q. If a Trading Partner previously used WebFile to submit their claims and they are now using "normal EDI" to report new claims, can they use EDI to file on the previous WebFile claims?
- A. No, our vendor doesn't have record of the transactions previously submitted so your new submission would be rejected. We are working to figure out a way to allow this and once we determine a way to allow this, we will communicate it to all of our Trading Partners.
- Q. Any consideration of placing medical information back on the paper Accident report on website?
- A. Currently there is no plan to change. The form was originally changed so that it only required the information that would be required on the FROI submission. Since medical payments are not required on a FROI transaction, we removed it from the paper EAR. Also, since the Commission does not accept the paper EAR any longer, this form is only to be used as a way for the Claim Administrators to gather information from their clients, it should not be filed with the Commission.
- Q. Will we be able to use old forms or new forms?
- A. Currently, you should still be using the old agreement forms for Legacy (non EDI) cases. Beginning in January of 2012, the Commission will migrate all Legacy claims into our electronic system (Casper). When that occurs, you will be allowed to use the new agreement forms on ALL claims regardless of their date of injury.

- Q. WebFile Sub 100 filer: Will I have to catch-up back to 10/1/08 although I came in on Wave C (3/1/09)?
- A. Yes, you will be required to catch-up all claims with a date of injury prior to 3/1/2009.
- Q. Where do we get benefit codes from?
- A. All of the benefit and other benefit type codes used in Virginia are located in our Implementation Guide. However, if you go to the [EDI Services](#) page on the VWC's website (www.workcomp.virginia.gov) there is a document called the Quick Code Reference Sheet. This document is a good reference tool that will also provide you with the benefit codes.
- Q. When we are submitting our FROI transaction, we are getting error messages for the Manual Classification code.
- A. The Commission uses NCCI codes for the Manual Classification Codes. In April, NCCI updated the codes for VA which meant the Commission was also required to update our system to reflect the new codes. When submitting your FROI, please make sure you are using the new NCCI codes or your transaction may get rejected. For your catch-up claims, you may have SIC codes in your system. Please make sure they are converted to the NCCI codes because the Commission has not accepted SIC codes in many years. If you need the new list of codes, you can contact NCCI at 1-800-622-4123 and ask for the Rate Table Data for Virginia.
- Q. If we use a Vendor and currently can see all our claims in their system, can we also use their system to view the old active claims?
- A. No, your vendor will not have the old active claims in their system until EDI has been filed.
- Q. Business Scenario #1: Is there criteria around length of time of inactivity?
- A. No, all active claims must have EDI submitted even if they have been inactive for years.
- Q. Benefits Management files: Do they all have to go at once?
- A. No, we do not expect you to submit all your catch-up claims in one day but you should continuously work on catching up files over a reasonable period time. Once your organization begins the catch-up process we expect it to continue for all active claims.
- Q. Can we upload documents to WebFile as storage if we are a paper base agency now & trying to go away from paper?
- A. No, uploading will generate tasks to the commission to work & potentially kick off notices. You should only upload documents that you are trying to file with the Commission.

Q. How do I sign up for WebFile?

A. If your organization does not have WebFile access, send an email requesting access. Webfile.support@workcomp.virginia.gov. Please make sure your e-mail includes:

- Name Of Organization
- Site Administrator Name, Email, and Phone
- FEIN for the Site Administrator's Organization
- All other Claim Administrator FEINs used by the Site Administrator's Organization

FOR SMALL VOLUME FILERS REQUESTING EDI FILING RIGHTS:

- Estimated 2010 claim volume
- Claim Administrator and Insurer Address

Claim access in WebFile is associated by the Claim Administrator FEIN listed in the file and if it matches the FEINs associated with your user account so you will be able to view your pre-10/01/08 claims in WebFile after you file the FROI and associate yourself as a party to the claim.

Q. Are the required data elements changing for the pre 10/1/08 claims.

A. No, our requirements for both pre and post 10/1/08 claims will be the same.

Q. Scenario 2a – Can we report a SROI PY in place of SROI UR?

A. Yes, you can b/c you are only reporting medical payments.

Q. On a notification only claim (minor injury) how far do we go back?

A. You are only required to do catch-up notification only claims if they are still active.

Q. Will all of the documents that have been filed on these pre-10/01/08 claims be available in the WebFile system?

A. No, the documents that will be available in WebFile on pre-10/01/08 are the documents that will be submitted after the migration has occurred as well as any documents specifically requested by a party to the claim or Commission employee.

Q. On the change log for the new Implementation Guide – Jurisdiction Claim Number (DN0005) was changed from IA to MC for FROI 00, 04, and UR. When would there be a situation where you would have a JCN prior to filing the first EDI transaction?

A. This condition was added to account for pre-10/01/08 files. A JCN is required on all claims where the Date of Injury is prior to 10/01/08. The VWC File Number given to the file when it was created will need to be included on your FROI.

Q. Are there any changes in data element requirements on the SROI UR?

A. No, we did not change any of the data element requirements on the SROI UR. All data element changes on the July 1, 2011 Implementation Guide can be found in the change log at the end of the Guide.

Q. Will we need to report any open Medical Only claims that are pre-10/01/08?

A. Medical Only claims with a Date of Injury prior to 10/01/08 are required to be reported via EDI if a medical payment is made after going live with submitting on pre-10/01/08 claims.

Q. Do our claims which have an accident date prior to 10/01/08 and are closed need to be reported?

A. No, only “active” claims are required to be reported. An active claim is defined as:

- A claim with an open indemnity award
- A claim with a recent denial
- A claim with recent disputes
- A claim where medical payments are made
- A claim where the claimant files a Claim For Benefits